



Grant All-Detail Report SWCD Local Capacity Services 2017

Grant Title - 2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)

Grant ID - P17-5556

Organization - Lac qui Parle SWCD

Grant Awarded Amount	\$100,000.00	Grant Execution Date	2/14/2017
Required Match Amount	\$0.00	Grant End Date	12/31/2019
Required Match %	0%	Grant Day To Day Contact	Terry Wittnebel

Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$100,000.00	\$57,989.06	\$42,010.94
Total Match Amount	\$0.00	\$0.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
Total	\$100,000.00	\$57,989.06	\$42,010.94

*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.

Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Soil Erosion - 2017 Administration	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)	\$8,900.00	\$1,536.10	12/31/2017	N
Soil Erosion - 2017 Staff	Administration /Coordination	Current State Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)	\$0.00			N
Soil Erosion - 2017 Technical Staff	Technical/Engineering Assistance	Current State Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)	\$0.00			N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Soil Erosion - 2017 Technician Engineering Assistance	Technical/Engineering Assistance	Current State Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)	\$57,060.00	\$30,637.03	12/31/2017	N
Soil Erosion - 2017 Technician Supplies/Equipment	Supplies/Equipment	Current State Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)	\$34,040.00	\$25,815.93	12/26/2017	N

Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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Final Indicators Summary

Indicator Name	Total Value	Unit
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Grant Activity

Grant Activity - Soil Erosion - 2017 Administration			
Description	<p>Soil Erosion - 2017 Administration</p> <p>Lac qui Parle County Comprehensive Local Water Management Plan</p> <p>Funds will be spent by SWCD staff to complete administration of the grant. Administration includes but not limited to, required eLINK and other reporting, supervision of new staff and coordination of activities necessary to complete activities associated with this staff, purchasing supplies for new staff, and updating the SWCD Board on progress of grant activities.</p>		
Category	ADMINISTRATION/COORDINATION		
Start Date	21-Feb-17	End Date	
Has Rates and Hours?	Yes		
Actual Results	<p>07/12/2017 - Added \$2,900 to Admin category to accurately reflect the new billable wage. Due to staff turnover additional time is needed and rates were updated.</p> <p>12/31/17 - \$1,536.10 was spent on staff time including: CF-12.5 hrs @ \$46.52; SL-20.5 hrs @ \$42.72; MO-2 hrs @ \$39.42.</p>		

Grant Activity - Soil Erosion - 2017 Staff

<p>Description</p>	<p>Soil Erosion - 2017 Staff (TW,SL)</p> <p>Lac qui Parle County Comprehensive Local Water Management Plan</p> <p>Funds used to retain existing qualified staff, and for pay equity requirements to enable the District to offer a salary that will attract new, qualified staff.</p> <p>Pay equity is a job evaluation system required by the state that measures skill, effort, responsibility and working conditions for all classes of employees to ensure equal pay for equal work. The salary offered for the new position in LqP must be competitive with salaries simultaneously offered for similar positions around the state. Therefore, to offer a competitive wage to a new employee, the salaries of existing employees must be increased. Existing staff will receive an additional \$1.50 per hour. Current salaries (without the \$1.50/hour) are: District Manager - \$24.00; Program Assistant-\$18.00</p>		
<p>Category</p>	<p>ADMINISTRATION/COORDINATION</p>		
<p>Start Date</p>		<p>End Date</p>	
<p>Has Rates and Hours?</p>	<p>Yes</p>		
<p>Actual Results</p>			

Grant Activity - Soil Erosion - 2017 Technical Staff

Description	Soil Erosion - 2017 Technical Staff(MO)		
	Lac qui Parle County Comprehensive Local Water Management Plan		
	Funds used to retain existing qualified staff, and for pay equity requirements as previously described. Technical staff will work with landowners to increase the amount of conservation practices on property in Lac qui Parle County. Will allow increased capacity for outreach which will provide better targeting. Staff will receive an additional \$1.50 per hour. Current salary (without the \$1.50/hr) is \$17.00.		
Category	TECHNICAL/ENGINEERING ASSISTANCE		
Start Date		End Date	
Has Rates and Hours?	Yes		
Actual Results			

Grant Activity - Soil Erosion - 2017 Technician Engineering Assistance

Description	Soil Erosion - 2017 Technician Engineering Assistance Lac qui Parle County Comprehensive Local Water Management Plan Funds will be used to employ a qualified individual to work with landowners to increase the amount of conservation practices on private lands in Lac qui Parle County. Addition to staff provides time for better targeting and increases SWCD capacity to install engineered practices. Funds will increase capacity for outreach and technician will develop and implement appropriate education/outreach materials, and activities (workshops, field day, demonstrations, fairs, displays, etc.), write articles and give oral presentations within area of expertise with the goal of increasing the number of conservation practices on the land. In addition, a temporary seasonal tractor driver will be hired as needed to assist with planting of buffers, CRP, and other grass areas.
Category	TECHNICAL/ENGINEERING ASSISTANCE
Start Date	End Date
Has Rates and Hours?	Yes
Actual Results	07/12/2017 - Added \$7,060. Additional funding was necessary due to staff turn over and adjusted billable rates.

Grant Activity - Soil Erosion - 2017 Technician Supplies/Equipment

Description	Soil Erosion - 2017 Technician Supplies/Equipment		
	Lac qui Parle County Comprehensive Local Water Management Plan		
	<p>\$19,500 - grass seeder: use buffer & easement money to supplement replacing the District's aging grass seeder will enable staff to efficiently assist producers in the establishment of buffers, CRP grassland acres, and experiment with certain cover crops. In turn, time saved can be spent on planning and implementing other BMPs.</p> <p>\$6500 - Support available technical assistance with technical training and equipment/supplies (i.e. field tablet @\$2000, cell phone & 2 year monthly plan @\$2500 for field use). Programs and job descriptions continue to evolve, and technician skills and equipment must be kept current with these changes.</p> <p>\$4182 - Replace aging computers to ensure staff ability to assist producers and prepare plans/reports in a timely manner. Include necessary and or newly developed software and/or external hard drive/router as appropriate.</p>		
Category	SUPPLIES/EQUIPMENT		
Start Date		End Date	
Has Rates and Hours?	No		
Actual Results	07/12/2017 - Added \$3,858. Additional funds will be used to purchase equipment suggested by MCIT to improve office efficiency and reduce time spent away from the office.		

Grant Attachments

Document Name	Document Type	Description
2017 SWCD Local Capacity Services	Grant Agreement	2017 SWCD Local Capacity Services - Lac qui Parle SWCD
2017 SWCD Local Capacity Services executed	Grant Agreement	2017 SWCD Local Capacity Services - Lac qui Parle SWCD
County letter notifying SWCD Match Request Denied.	Grant	2017 - SWCD Local Capacity Services (Lac qui Parle SWCD)
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 07/12/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/23/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 01/05/2017
Work Plan	Workflow Generated	Workflow Generated - Work Plan - 02/03/2017